

The Policy Advisor serves the United States Conference of Catholic Bishops and its committees as an advisor on domestic policy in the United States, particularly in the area of poverty reduction. The candidate will analyze relevant federal legislation and regulations and advise the bishops regarding their implications. Advises diocesan staff, writes letters and statements, prepares reports and presentations. Serves as liaison to Washington-based national organizations.

Qualifications: Bachelors Degree and five years relevant experience required. Knowledge of the Catholic Church with an understanding of Catholic social teachings. Strong skills in policy and moral analysis, writing and public speaking are required. Solid collaborative and communication skills are essential.

Office of Human Resources

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EOE/M/F/D/V