



COALITION ON HUMAN NEEDS

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Coalition on Human Needs Fall 2020 Internship (Remote)

The Coalition on Human Needs (CHN) is seeking **two (2)** highly motivated, organized, and energetic students for a part-time internship (**20 hours weekly commitment**). The program will run tentatively from **to September to December**, depending on the student's class schedule. Interns will be involved in all aspects of the work of the Coalition, including development of research information and data, preparation for coalition meetings, frequent updates and development of website, development of social media and blog content, disseminating member information, announcements, research studies, and legislative updates through multiple listservs, development of briefing materials for members and Congressional staff, attending and monitoring Congressional committee hearings and advocacy briefings, providing program assistance for communications, special projects, and administrative support of staff.

This internship is an excellent opportunity to learn about national advocacy organizations, nonprofit program management and coalition building, public interest advocacy and development of public policy, and all aspects of the Congressional, budgetary, and legislative process. It will give the intern the chance to interact daily with a large number of advocates in Washington, D.C. who promote the protection, support, and wellbeing of our society's most voiceless and vulnerable people. A **\$500 monthly stipend** will be given to aide with living and transportation costs during the duration of the internship.

Usually, we host the interns at our DC office. Unfortunately, due to the ongoing pandemic, we are not sure when we can return to the office. Right now, we are planning to work remotely from home for the foreseeable future. **Therefore, this internship will most likely to be remote.** We hope that this will open the opportunity for students around our country to have a DC internship experience, even if they can't be in DC.

Qualifications

- Excellent writing, editing, research, and organizational skills.
- Commitment to public interest advocacy, organizing, and social justice.
- Ideal candidates are detail-oriented, creative, enthusiastic, and able to balance multiple priorities simultaneously. Interns often work individually and unsupervised.
- Experience with economics, statistics, and analysis is a plus.
- Experience with communications, specifically social media and/or website content management is a plus

About the Coalition on Human Needs

CHN was founded in 1981 to bring together organizations and advocates who promote policies that support and enrich the lives of low-income and vulnerable families and individuals throughout the United States. CHN's members include civil rights, religious, labor, and advocacy organizations concerned with the wellbeing of low-income individuals, children, women, the elderly, and people with

disabilities. CHN helps more than 100 national and grassroots organizations work together to raise awareness about and support for issues affecting poor and vulnerable populations in our country. Staff members track dozens of issues and help other organizations stay on top of new developments in public policy and affect policy change in key areas for human needs. For more information, visit www.chn.org.

To apply, send a cover letter specifying dates of availability, resume, short writing sample (2-3 pages) and 3 references as attachments to Leo Nguyen at Lnguyen@chn.org with the subject line "CHN Fall Internship 2020."

Application deadline: August 14, 2020